



Government of Tripura
Rabindranath Thakur Mahavidyalaya
Bishalgarh, Sepahijala, Tripura

No.F.2(29)-RTM/BLG/2012/ 296

Dated: 02-09-2024

Inviting spot quotation regarding purchase of 2 Nos of Printer cum photo copier and 1 No Antivirus & 1 No UPS

Rabindranath Thakur Mahavidyalaya, Bishalgarh is inviting short spot quotation for supplying the following given items. The interested bidders are therefore, requested to drop their rate for the said items in the college Tender Box within 07 days w.e.f. 2-09-2024 to 09-09-2024 till 2:00 PM during office hours after publishing of this quotation so that the undersigned can proceed further accordingly and on time. The specifications are given below:-

Sl.No	Office Items	Quantity	Remarks
1	Colour Printer - Print, Scan & copy purpose.	2	Installation and including of all taxes.
2	Antivirus	1	
3	UPS	1	

02-09-2024
(Dr. Ruma Saha)
Principal-in-Charge

Rabindranath Thakur Mahavidyalaya
Bishalgarh, Sepahijala, Tripura

Copy to:-

1. College Notice Board in the Administrative Block.
2. College website.

Terms & Conditions

1. **Rates:-** The rates are for destination door delivery basis. Rates shall not be subject to any escalation till completion of installation.
2. **Payment Terms:-** Payment shall be made within 15 days through cheque, bank transfer like PFMS etc. following Govt. guidelines after acceptance of materials by the consignee and submission of bills together with other required documents.
3. **Despatch instruction:-** Material suitably packed to prevent loss/damage during transit should be dispatched by road to consignee. The items will not be accepted if any damage is found or specifications are not fulfilled.
4. **Delivery:-** Delivery should be made on for destination (door delivery) basis and to be completed within 3 days during office hour from the date of receipt of the Supply Order.
5. **Submission of Bills:-** You shall submit bills in triplicate including GST if any, charges to the consignee along with the consignment and challan and with other requisite documents, if any.
6. Taxes will be deducted as per norms.

02-09-2024
(Dr. Ruma Saha)
Principal-in-Charge

Rabindranath Thakur Mahavidyalaya
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